



**NOTICE TO PROCEED**

21 FEB. 2024

**K SERVICIO TRADE INC**

111 12<sup>th</sup> Street Cubao, Quezon City

Dear Sir/Madam:

Pursuant to the Purchase Order/Service Contract No. 24-02-1049  
dated 13 FEB. 2024, you are hereby directed to proceed with the project  
and complete the same within ninety (90) calendar days upon receipt of this  
notice.

Very truly yours,

**HON. VICTOR MA. REGIS N. SOTTO**  
City Mayor

By the Authority of the Mayor

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**GERLY B. ELORDE**  
Authorized Representative

Date: 2-23-24